

**Ryan White Title I  
Inland Empire HIV Planning Council  
Minutes of Meeting  
Thursday, September 27, 2001  
1:00 p.m. - 4:00 p.m.  
San Bernardino County Museum, Fisk Auditorium  
2024 Orange Tree Lane, Redlands, CA 92374 (909) 307-2669**

**Call to Order and Introductions**

Dr. Prendergrast, Co-Chair, called the meeting to order at 1:00 p.m. Introductions were made. Persons in attendance were:

<b><u>Name</u></b>	<b><u>Membership Category</u></b> (as reported on PC Form 2)
Tom Prendergast, MD, MPH (SB) <sup>1 5 6</sup>	Local Public Health Agencies
Victoria Jauregui Burns(R) <sup>1 2 3 4 10 12</sup>	Local Public Health Agencies
Fred Flotho (SB) <sup>1 2 3 5 9 10 12</sup>	Affected Communities
Carolyn Harris (R) <sup>2 3 4 12</sup>	Hospital Planning Agencies or Health Care Planning Agencies
Gregory French (R)	Affected Community
Evelyn Valentino (R) <sup>1 4 11 12</sup>	Affected Community
Leann Chamlee (R) <sup>2 4 12</sup>	CBOs serving affected populations and ASOS
A. Lloyd Jones (R) <sup>1 2 3 4 10 11 12</sup>	Affected Communities
Jeff Byers (CA)	State Office of AIDS-CARE Act Title II programs
Joshua Sparks (SB) <sup>5</sup>	Social Service Providers. (DPSS SB County)
Joe Acosta(R) <sup>1 2 3 4 10 11 12</sup>	Affected Communities
John Brown (R) <sup>2 4 11</sup>	CBOs serving affected populations and ASOS
Ed Cueto (R) <sup>2 4</sup>	CBOs serving affected populations and ASOS
Jerry Nevarez (SB)	Local Public Health Agencies
Erin Comstock (R)	City of Riverside
Darlene DeBayona (R) <sup>4</sup>	Local Public Health Agencies
Benita Ramsey (SB) <sup>2 5 12</sup>	CBOs serving affected populations and ASOS
Faith Davis-Bolton (R) <sup>2 4</sup>	Non-Elected Community Leaders
Cherry Houston, Ph.D. (SB) <sup>2 5 12</sup>	Healthcare Planning Agencies
Danny Colon, MSW (R)	Social Service Providers (VA Hospital Loma Linda)
Edwin Zelaya (SB)	CBOs serving affected populations and ASOS

**Absences:**

Steven Glenn McGrew (SB) <sup>1 2 3 5 11 12</sup>	Affected Communities
Gary Feldman, MD (R) <sup>1 4 8</sup>	Health Care Providers, Including Federally Qualified Health Centers
Becki Zeidler (CA)	State Medi-Cal Agency
Philip Sladick ®	Affected Communities
James Taylor (SB)	Affected Communities
Henry Hank Simmons (SB) <sup>5</sup>	Affected Communities
Joseph Revetto, Ph.D., (SB) <sup>2 5</sup>	Mental Health and Substance Abuse Providers
Tom Palumbo(R) <sup>4</sup>	Affected Community
Steve English (SB) <sup>2 5</sup>	Affected Communities
Sandra Bibb (SB) <sup>2 5</sup>	CBOs serving affected populations and ASOS
David Fyffe (SB)	Affected Communities

<sup>1</sup> Executive Committee Member

<sup>2</sup> Planning and Evaluation Committee Member

<sup>3</sup> Membership Committee Member

<sup>4</sup> Riverside County Committee Member

<sup>5</sup> San Bernardino County Committee Member

<sup>6</sup> Planning Council Health Officer Co-Chair

<sup>7</sup> Planning Council Community Co-Chair

<sup>8</sup> Riverside County Committee Co-Chair

<sup>9</sup> San Bernardino County Committee Co-Chair

<sup>10</sup> Other Standing Committee Chair or Co-Chair

<sup>11</sup> Client Advocacy Program

<sup>12</sup> HIV Prevention Community Group Member

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**Other Attendees:**

<b><u>Name</u></b>	<b><u>Affiliation</u></b>
Joshua Olagunju	Planning Council Staff
Dr. Geeta Gupta	UC Irvine Medical Center
Scott Rigsby	SBC DPH (Title I Grantee Staff)
Jim Woodward	SBC DPH Chief of Admin. Services
Carol Bagonis	SBC DPH Staff
Erika Hargrew	SBC DPH Staff
Krystal Gray	SBC DPH Staff
Trudy Raymundo	SBC DPH (Title I)
Kurt Swanson	AIDS Healthcare Foundation
Alex Taylor	SBC DPH (Title I Grantee)
Rick Rector	Inland AIDS Project
Peter De Mel	Inland Behavioral and Health Services
Linda Salas	Catholic Charities
Antonio S. Diaz	Catholic Charities
Terry Day	Inland Behavioral Health
Marc Hauptert	LA Shanti

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**Public Comments**

- Alex Taylor reported that the county obtained hepatitis C Funding. He noted that 1/3 of the HIV patients have hepatitis C.
  - Evelyn Valentino announced that her company, Working Wonders, is now qualified for nonprofit status. (501 (3) C qualified)
  - The Executive meeting scheduled for September 11, 2001 was cancelled due to the terrorist attacks
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**Agenda Additions, Revisions, and Corrections**

None

**Approval of Minutes**

Minutes of the August 30, 2001 meeting were approved. Joe Acosta motioned to approve the minutes and Carolyn Harris seconded the motion.

**Motion # 01-34** was approved unanimously.

For:	21
Against:	0
Abstentions:	0

Members present with no *PC Form 700* on file: 0

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## **Planning and Evaluation Committee Report**

### **FY 2002 Service Categories, Definitions, Standard of Care Eligibility Criteria and factors to be considered when funding awards.**

Fred Flotho presented the committee recommendations for the FY 2002 Service Categories, Definitions, Standard of Care Eligibility Criteria and factors to be considered for funding awards. Fred highlighted amendments made by the committee. After a brief discussion the motion to approve the committee's amendments was made by John Brown and seconded by Joe Acosta.

**Motion # O1-35** was approved unanimously.

For: 21

Against: 0

Abstentions: 0

Members present with no PC Form 700 on file: 0

Continued discussion arose regarding units of service and their costs. Carolyn Harris briefly discussed the changes in cross title reporting. John Brown expressed the difficulties in setting up units of service with limited input from doctors and medical professionals. Alex Taylor stated that if the council is willing to live with this document for one year the Grantee would submit it for the Grant RFP. A motion to make a change in verbiage in the Mental Health section, column 2 (changing preference to considerations) was made by the committee and not need a second.

**Motion # O1-36** was approved unanimously.

For: 21

Against: 0

Abstentions: 0

Members present with no PC Form 700 on file: 0

### **Action / Assignment:**

- FY 2002 Service Categories, Definitions, Standard of Care Eligibility Criteria and factors to be considered for funding awards approved with modifications.

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## **Advocacy Reports**

John Brown discussed the impact of the expected Federal Budget deficit in regards to Title I and Title III funding. He expressed difficulties in obtaining an increase of \$30 million for Title I and \$7 million for Title III.

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## **HIV Presentation (Title III Information)**

Ed Cueto introduced Marc Haupert who presented an overview of The Ryan White Care Act Title III Grant FY 2000-02 (see attachment).

Education of Health Care Providers was discussed. Dr. Geeta Gupta reported that the University of California, Irvine has training sessions that are available for healthcare providers. Dr. Gupta extended the invitation for healthcare providers to participate in these training programs.

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## **Fiscal and Programmatic Reports**

### **Grantee Expenditure Report**

Scott Rigsby announced that next months report would be in the Planning and Evaluation Committee recommended format. Scott said that the new format would be an EMA *monthly* report *by agencies* indicating *amount spend* and *total remaining budget*. Riverside County will no longer have a separate report.

Alex Taylor discussed the rollover funds that will be available in the first part of November. Alex said that the funds should be expended within 4 months. He continued by providing the following breakdown of funds available:

Primary Medical Care (PMC)	\$260,000
Congressional Black Caucus (CBC)	\$ 80,000

Alex suggested that the CBC funds be spent at the rate of \$22,000 / mo. by the agencies.

Mr. Taylor remarked that he was very concerned that the MIS funds had not been utilized. He expressed the need to expend the funds in a timely manner.

### **Title I Grant Application**

Alex announced that the productivity data for the last 5 months (starting with March 1, 2001) is needed. He said that the grantee will calculate the cost per unit.

Alex stated that effective with the September invoices if the productivity report is not submitted the invoices will not be processed. The Grantee promised that the invoices will not be held up because of problems with the productivity report. Alex further encouraged providers to submit their data via e-mail.

Jeff Byers discussed the membership reflectiveness and HIV / non-affiliated consumers for the purpose of the FY 2002 Grant Application.

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## **Executive Committee Report**

The meeting set for September 11, 2001 was cancelled. The Technical Assistance that was scheduled for September 19-21, 2001 was postponed. Alex Taylor provided a brief clarification of the Technical Assistance. Highlights included:

1. The purpose is to determine training needs of the Planning Council members.
2. Training of the PC Members and potential members will be November 7 & 8.

A scope of work, written by the Grantee, will outline what is required during the visit.

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## **County Committee Reports**

### **San Bernardino County**

Fred Flotho reported that the committee meeting was cancelled.

### **Riverside Committee**

Joe Acosta was recommended for the Planning Council Community Co-Chair by consensus. Joe reported that Riverside County is experiencing a short fall of money in the medical and food categories. No recommendation was made.

A motion was made to elect Joe Acosta as the Planning Council Community Co-Chair. The motion carried.

**Motion # 01-37** was approved unanimously.

For: 21

Against: 0

Abstentions: 0

Members present with no PC Form 700 on file: 0

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Action/Assignment

- PC approved candidate Joe Acosta as Planing Council Community Co-Chair.
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**Membership Committee Report**

Joe Acosta reported that the committee meeting was cancelled. Joe encouraged all to attend the membership meetings.

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**Ad hoc Committee Reports**

Underserved Populations

Joshua Olagunju submitted flyers on behalf of the committee for the October 17, 2001 African American and Hispanic Inter-Faith Stakeholder and Gatekeepers Luncheon/ Conference to be held at the Ramada Inn Hotel in Palm Springs.

Gregory French spoke about the Canada Minority AIDS Conference that was recommended by the Underserved Populations Committee.

Consumer Advocacy

Lloyd Jones thanked Erika and Krystal and the Desert AIDS staff for helping in the final phase of the grievance form. Mariza, Danny and Ed volunteered to help in reviewing the grievance form.

Action/Assignment

- None
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**Public Comments**

Jeff Byers expressed concern on the change of starting time for the Planning Council meeting. Dr. Prendergrast explained that the start time was changed to accommodate the Grant Application Proposal work that need to be completed.

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**Announcements**

None

**Agenda Items for Next Meeting**

Anyone with agenda items for the next Planning Council meeting or the next Executive Committee Meeting please contact Joshua Olagunju.

**Next Meeting**

The next PC meeting is scheduled for Thursday, October 25, 2001 from 1:30 p.m. to 3:30 p.m. at The Cathedral City Library, 33520 Date Palm Drive, Cathedral City (760) 328-4262

The meeting adjourned at 3:45 p.m.

Certified:

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Thomas Prendergast, MD, MPH  
Co-Chair

Date

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Joe Acosta  
Co-Chair

Date